



Lincoln High School

3838 Trojan Trail
Tallahassee, Florida 32311-3999
Telephone (850) 487-2110
Fax (850) 922-4173

Arva Demps
Assistant Principal
Anthony McQuade
Assistant Principal
Melissa Sumner
Assistant Principal
Joe Vallese
Athletic Director

Allen Burch, EdD
Principal

Date

Dear Registrar:

I have enrolled my son/daughter, whose name is _____ and whose
birth date is _____ at Lincoln High School effective on _____.

I authorize you to release the following records to this school:

- ❖ Transcript with current and previous grades
- ❖ Withdraw grades
- ❖ Health records
- ❖ Standardized test results
- ❖ Psychological reports

Please include any Statewide Assessment Test(s), if applicable.
Records can be faxed to 850-922-4173, or emailed to seitelc@leonschools.net.

Sincerely,

Cindy Seitel, Registrar

Parent/Guardian Signature

Complete name and address of previous school attended:

_____ Phone # _____

_____ Fax # _____